INDEPENDENT AUDITORS' REPORTS FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION SCHEDULE OF FINDINGS AND QUESTIONED COSTS

June 30, 2005

Table of Contents

	Page
BOARD OF DIRECTORS	1
INDEPENDENT AUDITORS' REPORT	2
FINANCIAL STATEMENTS Statements of Financial Position Statements of Activities Statements of Functional Expenses Statements of Cash Flows Notes to Financial Statements	3 4 5 6 7 - 9
SUPPLEMENTAL INFORMATION Schedule of Expenditures of Federal Awards	10
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING	11 - 12
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE	13 - 14
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	15 - 16
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS	17

BOARD OF DIRECTORS

NAME	TITLE	TERM EXPIRES
Dan Barrett	President	October, 2007
Doug Yeager	Vice-President	October, 2006
JoEllen Steil	Secretary	October, 2006
Robert Erickson	Treasurer	October, 2007
Laura Cerny	Member	October, 2006
Leonard Worden	Member	October, 2007
Tana Olson	Member	October, 2006
Steve Wolfe	Member	October, 2007
Robert Ermer	Member	October, 2007
Robert Benck	Member	October, 2007
Jack Plathe	Member	October, 2007
Arlin Enabnit	Member	October, 2006
Betty McCarthy	Member	October, 2007
William Pritchard	Member	October, 2006
Charles Stock	Member	October, 2007
Cheryl Jahnel	Member	October, 2006
Jay Úrdahl	Member	October, 2007
Jay Hansen	Executive Director	Indefinite

WILLIAMS & ASSOCIATES, P.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

ROBERT W. WILLIAMS, CPA LORI B. JORGENSEN, CPA PATRICK R. KRUCKENBERG, CPA 1002 EAST STATE STREET – SUITE B MASON CITY, IOWA 50401 (641) 423-3180 FAX (641) 423-8568

MICHAEL R. BAKER, CPA

INDEPENDENT AUDITORS' REPORT

Board of Directors Prairie Ridge Addiction Treatment Services Mason City, Iowa

We have audited the accompanying statements of financial position of Prairie Ridge Addiction Treatment Services as of June 30, 2005 and 2004, and the related statements of activities, functional expenses and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with U.S. generally accepted auditing standards, Chapter 11 of the Code of Iowa, and the standards applicable to the financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards and provisions require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Prairie Ridge Addiction Treatment Services as of June 30, 2005 and 2004, and the results of its operations and cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated November 2, 2005 on our consideration of the Organization's internal control structure over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing</u> Standards and should be read in conjunction with this report in considering the results of our audits.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements of Prairie Ridge Addiction Treatment Services taken as a whole. The supplemental information included on page 10 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the aforementioned basic financial statements taken as a whole.

Weliams & Associates, PLC

Williams & Associates, P.L.C. Certified Public Accountants

Mason City, Iowa November 2, 2005

STATEMENTS OF FINANCIAL POSITION June 30, 2005 and 2004

ASSETS

NOOLIO	2005	2004
CURRENT ASSETS	2003	2004
	ф F70 O7F	Ф Г О4 Г ОС
Cash - undesignated	\$ 573,975	\$ 591,566
Cash - Board designated	2,551,858	2,522,402
Marketable securities - Board designated	3,696,714	3,338,236
Accounts receivable, less allowance		
for doubtful accounts of \$252,371 and \$226,580	453,122	373,881
Pledge receivable	18,134	76,284
Grant receivable	· 	316,000
Interest receivable	3,742	4,879
Prepaid expenses	8,947	14,633
Total current assets	\$ 7,306,492	\$ 7,237,881
Total carrent assets	<u>Ψ 1,000,432</u>	Ψ 1,201,001
PROPERTY AND EQUIPMENT		
	¢ 444.700	Ф 04.000
Land and improvements	\$ 114,762	\$ 91,992
Building	2,835,435	2,030,092
Furniture, fixtures, and equipment	630,370	532,474
Automobile	41,217	41,217
	\$ 3,621,784	\$ 2,695,775
Less accumulated depreciation	1,304,925	<u>1,188,191</u>
·	\$ 2,316,859	\$ 1,507,584
		
	\$ 9 623 351	\$ 8 745 465
	\$ 9,623,351	\$ 8,745,465
LIARILITIES AND NET ASSETS	\$ 9,623,351 ======	\$ 8,745,465 ======
LIABILITIES AND NET ASSETS		
CURRENT LIABILITIES	=======	======
CURRENT LIABILITIES Accounts payable		
CURRENT LIABILITIES Accounts payable Accrued expenses	\$ 42,679	\$ 127,641
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll	\$ 42,679 61,507	\$ 127,641 54,844
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation	\$ 42,679 61,507 62,376	\$ 127,641 54,844 65,267
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation Other	\$ 42,679 61,507	\$ 127,641 54,844
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation	\$ 42,679 61,507 62,376	\$ 127,641 54,844 65,267
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation Other	\$ 42,679 61,507 62,376 37,768	\$ 127,641 54,844 65,267 33,067
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CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation Other Total current liabilities	\$ 42,679 61,507 62,376 37,768	\$ 127,641 54,844 65,267 33,067
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation Other Total current liabilities NET ASSETS Unrestricted	\$ 42,679 61,507 62,376 37,768 \$ 204,330	\$ 127,641 54,844 65,267 33,067 \$ 280,819
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation Other Total current liabilities NET ASSETS Unrestricted Undesignated	\$ 42,679 61,507 62,376 37,768 \$ 204,330 \$ 3,170,449	\$ 127,641 54,844 65,267 33,067 \$ 280,819 \$ 2,200,562
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation Other Total current liabilities NET ASSETS Unrestricted Undesignated Designated by the Board of Directors	\$ 42,679 61,507 62,376 37,768 \$ 204,330	\$ 127,641 54,844 65,267 33,067 \$ 280,819 \$ 2,200,562 5,860,638
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation Other Total current liabilities NET ASSETS Unrestricted Undesignated Designated by the Board of Directors Temporarily restricted	\$ 42,679 61,507 62,376 37,768 \$ 204,330 \$ 3,170,449 6,248,572	\$ 127,641 54,844 65,267 33,067 \$ 280,819 \$ 2,200,562 5,860,638 403,446
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation Other Total current liabilities NET ASSETS Unrestricted Undesignated Designated by the Board of Directors	\$ 42,679 61,507 62,376 37,768 \$ 204,330 \$ 3,170,449	\$ 127,641 54,844 65,267 33,067 \$ 280,819 \$ 2,200,562 5,860,638
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation Other Total current liabilities NET ASSETS Unrestricted Undesignated Designated by the Board of Directors Temporarily restricted	\$ 42,679 61,507 62,376 37,768 \$ 204,330 \$ 3,170,449 6,248,572 \$ 9,419,021	\$ 127,641 54,844 65,267 33,067 \$ 280,819 \$ 2,200,562 5,860,638 403,446 \$ 8,464,646
CURRENT LIABILITIES Accounts payable Accrued expenses Payroll Vacation Other Total current liabilities NET ASSETS Unrestricted Undesignated Designated by the Board of Directors Temporarily restricted	\$ 42,679 61,507 62,376 37,768 \$ 204,330 \$ 3,170,449 6,248,572	\$ 127,641 54,844 65,267 33,067 \$ 280,819 \$ 2,200,562 5,860,638 403,446

See Notes to Financial Statements

STATEMENTS OF ACTIVITIES For the Years Ended June 30, 2005 and 2004

UNRESTRICTED NET ASSETS OPERATING REVENUES AND SUPPORT	2005	2004
Iowa Department of Public Health: Treatment programs Prevention programs Client fees Second Judicial District Department of Corrections:	\$ 1,254,093 137,058 1,199,892	\$ 1,226,761 136,285 996,332
OWI/TASC Drug Court County of Cerro Gordo	20,043 10,000	35,000 10,000
ALERT Program AEA subcontract Counties Cities United Way Other income TOTAL OPERATING REVENUE AND SUPPORT	70,024 66,359 90,134 4,750 35,353 104,499 \$ 2,992,205	64,770 47,880 90,134 4,500 45,896 73,943 \$ 2,731,501
OPERATING EXPENSES Program services Support services TOTAL EXPENSES	\$ 1,790,056	\$ 1,690,943 670,860 \$ 2,361,803
INCREASE IN NET ASSETS FROM OPERATIONS	\$ 501,979	\$ 369,698
NONOPERATING REVENUE Donations Grant income Interest and dividends Gain on investments Net assets released from restrictions	12,529 24,000 160,329 255,538 287,439	153,801 116,007 106,426 529,338
INCREASE IN UNRESTRICTED NET ASSETS	\$ 1,241,814	\$ 1,275,270
TEMPORARILY RESTRICTED NET ASSETS Donations Grant income Net assets released from restrictions	\$ (287,439)	\$ 87,446 199,993
INCREASE (DECREASE) IN TEMPORARILY RESTRICTED NET ASSETS	<u>\$ (287,439)</u>	\$ 287,439
INCREASE IN NET ASSETS	\$ 954,375	\$ 1,562,709
NET ASSETS – BEGINNING OF YEAR	8,464,646	6,901,937
NET ASSETS – END OF YEAR	\$ 9,419,021 ======	\$ 8,464,646 ======

See Notes to Financial Statements

STATEMENTS OF FUNCTIONAL EXPENSES For the Years Ended June 30, 2005 and 2004

	2005					2004					
	Program Services				Support _Services		Program Services			Support Services	
	Outpatient	Residential	To	otal	Management and General	Total	Outpatient	Residentia		Managemer and Genera	
Salaries	622,204	\$ 354,150	\$ 97	6,354	\$ 357,505	\$ 1,333,859	\$ 564,061	\$ 344,782	\$ 908,843	\$ 355,894	\$ 1,264,737
Payroll tax	45,821	26,081		1,902	26,328	98,230	41,375	25,290	66,665	26,106	92,771
Employee benefits	95,417	62,570		7,987	52,335	210,322	79,625	53,988	133,613	47,950	181,563
Contracted services	117,207	9,549		6,756	21,545	148,301	119,256	8,825	128,081	24,018	152,099
Supplies	,	•		,	,	,	,	,	,	,	,
Öffice	7,334	2,003		9,337	40,637	49,974	5,861	1,806	7,667	26,950	34,617
Food	104	72,256		2,360	· 	72,360	, 	68,159	68,159	·	68,159
Subscriptions & material	s 25,958	10,614		6,572	2,796	39,368	31,774	11,171	42,945	4,229	47,174
Postage .	1,044	9		1,053	7,960	9,013	850	4	854	7,335	8,189
Occupancy											
Rent	11,530		1	1,530		11,530	14,217		14,217		14,217
Laundry		7,738		7,738		7,738		7,386	7,386		7,386
Utilities	18,055	25,840	4	3,895	12,645	56,540	13,883	24,287	38,170	11,993	50,163
Insurance	4,540	5,906	1	0,446	14,494	24,940	4,821	5,629	10,450	12,456	22,906
Telephone	5,705	1,187		6,892	7,429	14,321	4,773	1,082	5,855	7,772	13,627
Travel and training	22,859	1,897	2	4,756	18,300	43,056	16,561	1,170	17,731	18,144	35,875
Repairs and maintenance	2,718	4,445		7,163	43,588	50,751	1,836	3,429	5,265	42,143	47,408
Expendable equipment	3,100	1,793		4,893	2,107	7,000	4,765	1,392	6,157	4,421	10,578
Other	30,411	7,496	3	7,907	21,284	59,191	28,300	1,732	30,032	23,390	53,422
Depreciation	27,836	39,142	6	6,978	71,217	138,195	21,983	30,237	52,220	58,059	110,279
Bad debts	66,710	48,827	11	<u>5,537</u>		115,537	44,778	<u>101,855</u>	146,633		146,633
Total expenses	\$ 1,108,553	\$ 681,503	\$ 1,79	0,056	\$ 700,170	\$ 2,490,226	\$ 998,719	\$ 692,224	\$ 1,690,943	\$ 670,860	\$ 2,361,803
:	=======	======	=====	====	======	=======	======	======	=======	======	=======

See Notes to Financial Statements

STATEMENTS OF CASH FLOWS For the Years Ended June 30, 2005 and 2004

	2005	2004
CASH FLOWS FROM OPERATING ACTIVITIES Increase in net assets Adjustment to reconcile increase in net assets	\$ 954,375	\$ 1,562,709
to net cash provided by operating activities: Depreciation Gain on investments Mutual fund dividends reinvested Change in assets and liabilities:	138,195 (255,538) (102,940)	110,279 (529,338) (71,693)
(Increase) decrease in receivables (Increase) decrease in prepaid expenses (Decrease) increase in accounts payable Increase in accrued expenses NET CASH PROVIDED BY OPERATING ACTIVITIES	296,046 5,686 (84,962) <u>8,473</u> \$ 959,335	(466,651) (266) 87,270 19,147 \$ 711,457
CASH FLOWS USED IN INVESTING ACTIVITIES Purchase of property and equipment	<u>\$ (947,470)</u>	<u>\$ (333,584)</u>
NET INCREASE IN CASH	\$ 11,865	\$ 377,873
CASH AT BEGINNING OF YEAR	3,113,968	2,736,095
CASH AT END OF YEAR	\$ 3,125,833 =======	\$ 3,113,968 =======

NOTES TO FINANCIAL STATEMENTS June 30, 2005 and 2004

Note 1. Nature of Activities

Prairie Ridge Addiction Treatment Services is a voluntary not-for-profit corporation as described in Section 501(c)(3) of the Federal Internal Revenue Code. The purpose of the Organization is to provide education and counseling for substance abusers and their families and to provide residential care and halfway house services for substance abusers. Services are open to admissions on a statewide basis but the Organization primarily serves the eight-county area surrounding Mason City, Iowa. Prairie Ridge Addiction Treatment Services extends credit to clients based on an ability to pay and collects whenever possible. Public support is also solicited from the counties served by the Agency and from state agencies.

Note 2. Significant Accounting Policies

Accounting Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles required management to make estimates and assumptions that affect the reported amount of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Contributions:

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted revenue, depending on the existence and/or nature of any donor restrictions.

Gifts of cash and other assets are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

Allowance for Doubtful Accounts

Bad debts are provided on the allowance method based on historical experience and management's evaluation of outstanding accounts receivable.

Expense Allocation

The costs of providing various programs and other activities have been summarized on a functional basis in the Statement of Activities and in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

Marketable securities

Prairie Ridge carries marketable securities in the statement of financial position at fair market value. Unrealized gains and losses are included in the statement of activities.

NOTES TO FINANCIAL STATEMENTS June 30, 2005 and 2004

Note 2. Significant Accounting Policies (continued)

Property and Equipment

Property and equipment is recorded at cost and depreciated over their estimated useful lives using the straight-line method. Depreciation expense for the years ended June 30, 2005 and 2004 totalled \$138,195 and \$110,279, respectively.

Note 3. Marketable Securities

Marketable securities at June 30, 2005 and 2004 are recorded at market value as follows:

	2005			2004		
	<u>N</u>	<u>//arket Value</u>	<u>Cost</u>	Market Value	<u>Cost</u>	
Common stocks and equity						
mutual funds	\$	3,696,714	\$ 3,525,194	\$ 3,338,236	\$ 3,498,666	

Note 4. Retirement Plan

Prairie Ridge has adopted a defined contribution retirement plan covering substantially all employees. Contributions to the plan are made at the discretion of the Board of Directors and totalled \$74,487 and \$65,697 for the years ended June 30, 2005 and 2004 respectively.

Note 5. Income Taxes

Prairie Ridge is exempt from income tax under the provisions of Section 501(c)(3) of the Internal Revenue Code.

Note 6. Net Assets - Board Designated

Prairie Ridge has designated a portion of its net assets to be used for future construction, special projects and renovation or replacement of fixed assets. These assets represent otherwise spendable unrestricted funds which the Board of Directors has chosen to invest for these specific purposes.

Note 7. Operating Leases

The Organization's Mason City facility is located on a leased site under a prepaid lease which expires in 2089. The Organization's Algona and Charles City operations are conducted from facilities under month-to-month rental agreements. Rental expense for all operations totalled \$12,147 and \$14,218 for the years ended June 30, 2005 and 2004, respectively.

NOTES TO FINANCIAL STATEMENTS June 30, 2005 and 2004

Note 8. Risk Management

The Organization is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

Note 9 Concentration of Credit Risk

The Organization maintains its cash in bank deposit accounts which exceed federally insured limits. The Organization has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash.

Note 10. Major Source of Revenue

Approximately half of the Organization's revenue is received from a Federal Block Grant for Prevention and Treatment of Substance Abuse passed through the State of Iowa.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS For the Year Ended June 30, 2005

FEDERAL GRANTOR/ PASS-THROUGH GRANTOR/PROGRAM TITLE	CFDA <u>NUMBER</u>	PROGRAM <u>AMOUNT</u>
INDIRECT: U.S. Department of Health and Human Services: Passed through the Iowa Department of Public Health: Block Grants for Prevention and Treatment of Substance Abuse:		
Comprehensive Treatment Program	93.959	\$ 421,250
State Incentive Grant Program 2005	93.230	95,074
Prevention of Methamphetamine Abuse	93.243	29,011
U.S. Department of Justice: Passed through the County of Cerro Gordo, Iowa: Edward Byrne Memorial State and Local Law	40.570	70.004
Enforcement Assistance Grant Program	16.579	70,024

Note 1. Basis of Presentation

This schedule of expenditures of federal awards includes the federal grant activity of Prairie Ridge Addiction Treatment Services and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133 <u>Audits of States</u>, <u>Local Governments</u>, and <u>Non-Profit Organizations</u>. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

Note 2. Amount of Federal Award

During the year ended June 30, 2005, funds totalling \$1,254,093 were received from the lowa Department of Public Health. These grants include both federal (CFDA 93.959) and state awards. The amount reported on this schedule represents the federal portion of the grants.

WILLIAMS & ASSOCIATES, P.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors Prairie Ridge Addiction Treatment Services Mason City, Iowa

We have audited the financial statements of Prairie Ridge Addiction Treatment Services as of and for the year ended June 30, 2005, and have issued our report thereon dated November 2, 2005. We conducted our audit in accordance with generally accepted auditing standards, Chapter 11 of the Code of Iowa, and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether financial statements of Prairie Ridge Addiction Treatment Services are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Comments involving statutory and other legal matters about the Organization's operations for the year ended June 30, 2005 are based exclusively on knowledge obtained from procedures performed during our audit of the financial statements of Prairie Ridge Addiction Treatment Services. Since our audit was based on tests and samples, not all transactions that might have had an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Organization's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. However, we noted a certain matter involving the internal control over financial reporting and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over financial reporting that, in our judgment, could adversely affect the Organization's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements. The reportable condition is described in Part II of the accompanying Schedule of Findings and Questioned Costs.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, the reportable condition described above is a material weakness. The current status of prior audit findings is reported in a separate schedule.

This report, a public record by law, is intended solely for the information and use of the management of Prairie Ridge Addiction Treatment Services and other parties to whom the Organization may report. This report is not intended to be and should not be used by anyone other than these specified parties.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of Prairie Ridge Addiction Treatment Services during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

Weliamo & Associates, PLC

Williams & Associates, P.L.C. Certified Public Accountants

Mason City, Iowa November 2, 2005

WILLIAMS & ASSOCIATES, P.L.C.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB-CIRCULAR A-133

Board of Directors Prairie Ridge Addiction Treatment Services Mason City, Iowa

Compliance

We have audited the compliance of Prairie Ridge Addiction Treatment Services with the types of compliance requirements described in the <u>U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement</u> that are applicable to its major federal program for the year ended June 30, 2005. The Organization's major federal program is identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to its major federal program is the responsibility of the Organization's management. Our responsibility is to express an opinion on the Organization's compliance based on our audit.

We conducted our audit of compliance in accordance with generally accepted auditing standards, Chapter 11 of the Code of Iowa, and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States and OMB Circular A-133 <u>Audits of States, Local Governments, and Non-Profit Organizations</u>. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on compliance with those requirements by Prairie Ridge Addiction Treatment Services.

In our opinion Prairie Ridge Addiction Treatment Services complied, in all material respects, with the requirements referred to above that are applicable to its major federal program for the year ended June 30, 2005.

Internal Control Over Compliance

The management of Prairie Ridge Addiction Treatment Services is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the Organization's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

We noted a certain matter involving the internal control over compliance and its operation that we consider to be a reportable condition. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control over compliance that, in our judgment, could adversely affect the Organization's ability to administer a major federal program in accordance with applicable requirements of laws, regulations, contracts and grants. The reportable condition is described in Part III of the accompanying Schedule of Findings and Questioned Costs.

A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses. However, the reportable condition described above, is a material weakness.

This report, a public record by law, is intended solely for the information and use of the management of Prairie Ridge Addiction Treatment Services and other parties to whom the Organization may report. This report is not intended to be and should not be used by anyone other than these specified parties.

Weliamo & Associates, PLC

Williams & Associates, P.L.C. Certified Public Accountants

Mason City, Iowa November 2, 2005

SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year Ended June 30, 2005

Part 1: Summary of the Independent Auditors' Results

- (a) An unqualified opinion was issued on the financial statements.
- (b) A reportable condition in internal control over financial reporting was disclosed by the audit of the financial statements. The reportable condition was considered a material weakness.
- (c) The audit did not disclose any noncompliance which is material to the financial statements.
- (d) A reportable condition in internal control over major programs was disclosed by the audit of the financial statements. The reportable condition was considered a material weakness.
- (e) An unqualified opinion was issued on compliance with requirements applicable to each major program.
- (f) The audit disclosed audit findings which were required to be reported in accordance with Office of Management and Budget Circular A-133, Section .510(a).
- (g) Major program was as follows:
 - CFDA Number 93.959 Block Grant for Prevention and Treatment of Substance Abuse
- (h) The dollar threshold used to distinguish between Type A and Type B programs was \$300,000.
- (i) Prairie Ridge Addiction Treatment Services did not qualify as a low-risk auditee.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year ended June 30, 2005

Part II: Findings Related to the General Purpose Financial Statements

REPORTABLE CONDITION:

05-II-A

<u>Segregation of Duties</u> – During our review of internal control, the existing procedures are evaluated in order to determine that incompatible duties, from a control standpoint, are not performed by the same employee. This segregation of duties helps to prevent losses from employee error or dishonesty and therefore maximizes the accuracy of the Organization's financial statements. As noted in prior years, one individual has custody of receipts and performs all recordkeeping and reconciling functions for the office, including those related to its federal program.

<u>Recommendation</u> – Management should continue to review accounting procedures to ensure adequate controls are in place to provide accurate financial reporting, safeguarding of assets and compliance with federal programs.

Response and Corrective Action Planned – The Organization recognizes the situation and will continue to monitor its financial activity to ensure assets are properly safeguarded, expenditures are allowable and the financial records are maintained in accordance with federal regulations.

Conclusion - Response accepted.

Part III: Findings and Questioned Costs for Federal Awards

REPORTABLE CONDITION:

CFDA Number 93.959: Block Grant for Prevention and Treatment of Substance Abuse

U.S. Department of Health and Human Services Passed through the Iowa Department of Public Health

05-III-A Segregation of Duties over Federal Program

The Organization did not properly segregate custody, record-keeping and reconciling functions including those related to its federal program. See item 05-II-A.

Part IV: Other Findings Related to Statutory Requirements and Other Matters

No matters were noted.

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS Year Ended June 30, 2005

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Finding 04-II-A Prevention and Treatment of Drug Abuse

Condition: Inadequate segregation of accounting duties

Current Status: See audit finding 05-II-A